



# 2024-2025 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, April 23, 2024

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to [competitivegrants@tea.texas.gov](mailto:competitivegrants@tea.texas.gov)

McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq.)

Authorizing legislation:

Grant period: From 09/01/2024 to 08/31/2025 Pre-award costs: ARE NOT permitted for this grant

Required attachments: Refer to the program guidelines for a description of any required attachments.

## Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

## 1. Applicant Information

Name of organization

CDN  Vendor ID  ESC  UEI

Address  City  ZIP  Phone

Primary Contact  Email  Phone

Secondary Contact  Email  Phone

## 2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name  Title  Email

Phone  Signature  Date

Grant Writer Name  Signature  Date

Grant writer is an employee of the applicant organization.  Grant writer is not an employee of the applicant organization.

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**3. Shared Services Arrangements**

Shared services arrangements (SSAs) are permitted for this grant.

**Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.**

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

**4. Identify/Address Needs**

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Students experiencing homelessness miss more school days than other students These additional absences often result in poor academic performance.	Regular monitoring of attendance by homeless liaison, attendance clerks, and school counselors. Follow up with parent conferences, problem solving, home visits, and other interventions. Collaboration with community agencies to support homeless students.
Students and their families experiencing homelessness have great needs for social services and assistance. This includes needs for food, clothing, shelter, mental health counseling.	Collaboration with community agencies, including North Texas Youth Shelter, Grayson Crisis Center, and Family Promise. Increase of student support services in the district--truncy tribunal, increasing mental health supports and behavioral supports.
In our needs assessment, we became aware of the need to increase awareness of the rights of students experiencing homelessness in our district.	Yearly training for school staff. Distribute posters and materials throughout the community. Quarterly newsletter regarding McKinney Vento guidelines, services, and information.

**5. SMART Goal**

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

Improve attendance of students experiencing homelessness by 1% each year.  
 This will be measured by a quarterly review of students' attendance data.

In 2022-23 the cumulative attendance rate for homeless students was 89%  
 In 2022-23 the graduation rate for homeless students was 78%

It will be our goal to increase these rates by at the minimum 1% each year.

**6. Measurable Progress**

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

**First-Quarter Benchmark**

Review attendance and grades of enrolled McKinney Vento students.  
 Coordinate with Communities in Schools program to ensure that referred McKinney Vento students are in enrolled in CIS and receiving services.  
 Use Sherman ISD's Truncy Tribunal as a restorative intervention for McKinney Vento students and families.  
 Coordinate with community agencies regarding services to students and resulting outcomes.  
 Refer McKinney Vento students who are struggling academically to MTSS team.

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**8. Measurable Progress (Cont.)**

**Second-Quarter Benchmark**

Review attendance and grades of enrolled McKinney Vento students.  
Coordinate with CIS to ensure that referred McKinney Vento students are enrolled in the CIS program and receiving services.  
Use Sherman ISD's Truancy Tribunal as a restorative intervention for McKinney Vento students and families.  
Coordinate with community agencies regarding services to students and resulting outcomes.  
Refer McKinney Vento students who are struggling academically to MTSS team.

**Third-Quarter Benchmark**

Review attendance and grades of enrolled McKinney Vento students.  
Coordinate with CIS to ensure that referred McKinney Vento students are enrolled in the CIS program and receiving services.  
Use Sherman ISD's Truancy Tribunal as a restorative intervention for McKinney Vento students and families.  
Coordinate with community agencies regarding services to students and resulting outcomes.  
Refer McKinney Vento students who are struggling academically to MTSS team.

**7. Project Evaluation and Modification**

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

Data we will use to evaluate our progress include: student attendance data, grades, and discipline reports. We will use these data checks to guide us in providing additional support and services to students. If our benchmarks and SMART goals do not show progress, we will use the data to focus on where there are weaknesses in our services. For example, if our McKinney Vento students are doing well on one campus, but not on a comparable campus, we will look at the interventions employed by the successful campus. By continually assessing campus programs and student data, we hope to be able to identify effective practices and recreate them throughout the district.

Regular meetings among stakeholders will help us to identify effective practices and implement them throughout the district. These stakeholders include campus McKinney Vento liaisons, Communities in Schools site coordinators, Grayson Crisis Center staff, North Texas Youth Connection staff, and Family Promise staff. Child Protective Services and Texoma Community Center are also part of our team.

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**8. Statutory/Program Assurances**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2025 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.
13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.

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**8. Statutory/Program Assurances (Cont.)**

- 14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.
- 15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
- 16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
- 17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
- 18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.
- 19. The applicant provides assurance of collaboration with local social service agencies to provide support services and community resources for homeless children, unaccompanied youth and their families.
- 20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
- 21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
- 22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings
- 23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2021-2022 Texas Education for Homeless Children and Youth (TEHCY) grant.
- 24. The applicant provides assurance that if services are provided on school grounds, the schools can use funds to provide the same services to other children and youth who are determined by the LEA to be at risk of failing in or dropping out of school. If programming does not occur on school grounds, the applicant cannot use McKinney Vento grant funds to pay for services to at-risk housed students [42 U.S.C. Section 11433\(a\)\(2\)\(B\)\(i\)](#).
- 25. Utilize [TEA Other Special Populations Self-Assessment](#) to review and analyze McKinney-Vento program implementation. This self-assessment activity must be completed by November 1, 2024, and used to inform program implementation and enhancements throughout the grant period.
- 26. Ensure program has a data informed plan and strategy in place to support program implementation across all campuses. Including the following data indicators: a. Review district level data to provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness. b. Provide intensive support and targeted training and technical assistance to campuses who utilize the same identifier code for all students experiencing homelessness (e.g., 100% doubled-up, 100% unaccompanied homeless youth, etc.). c. Provide intensive support and targeted training and technical assistance to campuses who historically have had low or zero identification of students experiencing homelessness with a focus on campuses that have a poverty level of 30% or higher.

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**9. Statutory Requirements**

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (\*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)

Our proposed grant activities include increasing our outreach and training of staff and community members so that we can ensure that all children who qualify for McKinney Vento services are identified and supported. We are increasing our training related to trauma and positive behavior interventions. We will increase community outreach regarding homelessness and the McKinney Vento Act.

We plan to continue to increase support to our homeless students and families through increased monitoring and increased collaboration with community partners. Specifically we use Communities in Schools in our district and collaborate with them to serve our homeless students and families. We also use the Truancy Tribunal program to support students and families who struggle with attendance.

We enjoy a robust partnership with three different agencies who specifically serve this population. These agencies include: North Texas Youth Connections, Grayson Crisis Center, and Family Promise. Through our McKinney Vento grant we are able to help fund a child advocate at the crisis center and fund enrichment activities for students residing at the North Texas Youth Connections shelter. Sherman ISD has also increased their student support staff by employing mental health counselors and behavior specialists. These staff members provide access to mental health services for our McKinney Vento students.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

A) Sherman ISD works with several community agencies in collaboration to serve our homeless youth. Our homeless partnership meets years to collaborate and coordinate services. These agencies include: Grayson Crisis Center, North Texas Youth Connections, Family Promise of Grayson County, Communities in Schools of the Dallas Region, and Texoma Community Center. Specific coactivities include the funding of the Child Advocate position at Grayson Crisis Center and funding the enrichment activities for students living in the North Texas Youth Connections shelter.

B) Sherman ISD will use funds to facilitate enrollment and identification of homeless youth by training staff and community members, educating the community with posters, fliers, and social media messages. Educational outcomes of youth experiencing homelessness will be supported by regular monitoring, increased support services by CIS staff, school counselors, and academic interventions by teachers and MTSS teams.

C) Parent involvement is extremely important to Sherman ISD and is paramount in ensuring success of students experiencing homelessness. Parent involvement will be supported by training of teachers and school staff as to the needs of families experiencing homelessness. It will also be supported by Communities in Schools and their outreach to families via home visits and parent involvement events.

D) Homeless children and unaccompanied youth are always fully integrated into the regular education program and have access to all programs that SISD offers.

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**9. Statutory Requirements (Cont.)**

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2022 -2023 and the planned reservation for 2023 -2024 (**Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart**), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

Services that will be provided in coordination with Title 1, Part A, Homeless Reservations include transportation services and staff training.  
A) Sherman ISD brings stakeholders together yearly to review the district's plan for coordinating services to support homeless children and unaccompanied youth using Title 1, Part A Homeless Reservation. This team will look at data and services and plan for future years.  
B) Sherman ISD determines it's reservation amount for services by the formula of 10% of Title 1, 4 allocation. We assist staff in understanding our policies and procedure to support homeless children and unaccompanied youth on all capuses by training all staff regarding the McKinney Vento law at the beginning of the school year. We have specific trainings for counselors, principals, registrars, and attendance secretaries related to their job duties in relation to McKinney Vento students. We also train nutrition staff and transportation staff about these requirements.  
The needs of homeless children and youth are included in our district and campus improvement plans. These improvement plans included processes to serve these children and families, resources available, and community collaborations.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (**Complete the attached McKinney-Vento Policies and Procedures Chart**)

Sherman ISD reviews policies and procedures yearly to ensure that our grant activities, programs, and services will meet the needs of our homeless and unaccompanied students. The team specifically examines the quality of the programs and policies to ensure that homeless and/or unaccompanied students are not isolated or stigmatized by their services or the programs. This review is conducted by the ISD staff including social workers, counselors, administrators, and teachers. We also include our community partners in this review to be able to gather a more complete picture of our services.  
To further ensure that students are not isolated or stigmatized, staff is trained yearly on FERPA, the effects of trauma, positive behavior interventions, and confidentiality.

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**9. Program Requirements**

**Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.**

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

Sherman ISD has a strong, established process for identifying and enrolling students who qualify for McKinney Vento assistance. Our Student Resident Questionnaire (SRQ) helps to identify students. Students are identified in the PEIMS system by registrars and school counselors and signed up automatically for free breakfast and lunch. An intake process helps us to identify the needs of students and families so that we can refer to appropriate services.

A) When students are entering and/or returning to school after summer or holiday break, we are able to identify students through our SRQ, so that we can reach out to families and offer support. In 2024 we will be using an improved intake assessment that will help us to identify the needs of students and families so that we can make appropriate referrals for help.

B) Some students experience homelessness after the school year has started. We are able to identify and help those students due to counselor and teacher training regarding McKinney Vento. Support staff such as Communities in Schools and mental health staff are available to help students and families going through crises.

C) Our outreach to students who are not currently enrolled in school is an important part of our program. Relationships with community agencies such as Family Promise, Grayson Crisis Center, North Texas Youth Connections, and Child Protective Services help us to reach students who are not enrolled. We also reach these students and families via posters and community outreach.

D) Sherman ISD has a strong partnership with our local early childhood program. These programs, in partnership with SISD, reach out to parents via community agencies, posters, and social media campaigns.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

August 2024 All Staff Training for McKinney Vento--eligibility and services, 30 minutes

August 2024 Specific training for counselors, registrars, attendance clerks, child nutrition staff, and transportation staff 1 hour

Fall of 2024 All SISD will participate in trauma training. This training describes the effects of trauma on the brain and how that impacts behavior and learning. This is relevant to our homeless youth because so many of them have experienced trauma.

District Homeless Liaison has attended several TEHCY trainings through the years. These include TEHCY conference, Region 10 homeless liaison meetings, and Highly Mobile and At-risk webinars. The district homeless liaison will continue to train TEHCY, Region 10, and other meetings and trainings.

Monthly Counselor meetings: McKinney Vento students, identification, and services to students are always addressed. 15-60 minutes.

Summary of training content includes: use of the SRQ tool, criteria for identifying homeless and unaccompanied youth, services available, importance of confidentiality and FERPA, effect of trauma on students.

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**9. Program Requirements (Cont.)**

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

Identification of homeless elementary students and increased support for these students will help to address their unique academic needs and support equitable outcomes.  
August-September 2024: Staff will be trained in understanding the unique needs of McKinney Vento students. Outreach within the community identify and enroll students will continue. Registrars and counselors will identify students through enrollment and SRQs. Intake/needs assessments will be conducted so that any needed services can be provided. Students identified are referred to Communities in Schools for additional supports.  
September 2024--May 2025: Attendance will be monitored by campus homeless liaisons, attendance clerks, counselors, and teachers. If attendance lags, home visits, parent outreach, and a plan for improvement will be implemented. Use of truancy tribunal as a restorative intervention.  
Coordination of targeted services will happen through the campus MTSS process. They will monitor assessments, scores, learning, and any need for additional support through campus academic intervention programs.  
Campus Positive Behavior Intervention and Support programs and Multi-Tiered System of Support will be the vehicles through which discipline interventions are conducted.  
Tutoring services and supplemental academic programs will be offered to homeless and unaccompanied students to ensure equitable outcomes.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

Identification of homeless and unaccompanied second students and increased support for these students will help to address their unique academic needs and support equitable outcomes. The goal for our secondary students is on time graduation with their cohort. It is also our goal that these students are ready for college and/or career of choice.  
August-September 2024--Staff will be trained in understand the unique needs of McKinney Vento students. Outreach within the community to identify and enroll students. Rgistrars and counselors will identify students through enrollment and SRQs. Counselors will review homeless and unaccompanied students' transcripts and intake/needs assessments will be conducted.  
September 2024-May 2025--Attendance will be monitored by attendance and counselors. If attendance lags, home visits, parent outreach, and a plan for improvement will be implemented.  
Coordination of targeted services will happen through the campus MTSS team. Counselors and teachers will monitor assessments, scores, learning, and any need for additional support through campus academic intervention programs, including credit repair and recovery.  
Campus PBIS and MTSS will be the vehicles through which discipline interventions are conducted. Tutoring services will be offered to homeless and unaccompanied students to ensure equitable outcomes.

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**10. Equitable Access and Participation**

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

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**12. Request for Grant Funds**

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

**Payroll Costs**

1.	Sherman ISD clerical staff	5000
2.		
3.		
4.		
5.		

**Professional and Contracted Services**

6.	North Texas Youth Connection summer programing for students	10000
7.	Cost of SISD portion of Grayson Crisis Center's Child Advocate	16720
8.		
9.		
10.		

**Supplies and Materials**

11.	School supplies, clothing toiletries, technology for students and families	10000
12.	Materials for outreach and training	1000
13.		
14.		

**Other Operating Costs**

15.	Field trips for college visits	1838
16.		
17.		

**Capital Outlay**

18.		
19.		
20.		

Direct and indirect administrative costs: 3800  
**TOTAL GRANT AWARD REQUESTED: 48358**

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**Appendix I: Negotiation and Amendments**

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to [competitivegrants@tea.texas.gov](mailto:competitivegrants@tea.texas.gov). Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

*You may duplicate this page.*

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended	Negotiated Change or Amendment
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### Statutory Requirement #1 - TEHCY Grant Activity Chart

Describe the grant activities, programs, and services that will be provided to address the unique identified needs of students experiencing homelessness. Indicate which quantifiable identified needs these grant funds will address. The information in this chart should align with your SMART Goal you have identified for this application and related to student outcomes consistent with the grant's purpose. Limit to 10 Activities.

Activity Description and Targeted Student Outcomes	Estimated # of Participants	Position Responsible for Completing Activity	Related Identified Need	Budget Allocation
Identification of homeless students and identification of their barriers and needs	50 staff members and community partners	District homeless liaison, campus homeless liaisons, registrars, counselors, community partners	Need for identifying and serving homeless students	\$1000
Initiation and facilitation of support services including free lunch, counseling, mentoring, and tutoring	100 staff members and community partners	Counselors, administrators, CIS site coordinators, child nutrition staff, community partners	Need for increasing services to meet homeless students' needs	
Initiation and facilitation of transportation to and from school of origin	50 staff members	Counselors, district homeless liaison, transportation director and staff	Need for homeless students continuity of school experiences	
Participation in summer academic and enrichment programs	100 staff members and community partners	Counselors, district homeless liaison, community agencies	Need for increasing services to meet homeless students needs	\$10,000
Monitoring of attendance	100 staff members	Attendance clerks, teachers, counselors, administration, CIS	Need to improve attendance of homeless students	
Monitoring of academic progress	200 staff members	Teachers, counselors, MTSS facilitators, administrators, district homeless liaison	Need to support academic achievement of homeless students	
Training of district personnel and community members in the responsibilities and requirements of the McKinney Vento Act	1000+ staff, plus community members	District homeless liaison, counselors, communications staff	Need for identifying and serving homeless students	\$1000

<b>Activity Description and Targeted Student Outcomes</b>	<b>Estimated # of Participants</b>	<b>Position Responsible for Completing Activity</b>	<b>Related Identified Need</b>	<b>Budget Allocation</b>
Provide information, referral, and resources inside and outside of school district	20 staff members, community agencies	District homeless liaison, counselors, communication department, community partner agencies	Need for increasing services to meet homeless students' needs	\$26,720
College and Career Preparation	10 staff members	High school counselors and college and career readiness staff	Need to support academic achievement of homeless students	

**Statutory Requirement 3a - Title I, Part A and McKinney-Vento Program Coordination:**

Complete the following table regarding the use of Title I, Part A Homeless Reservation funds. For applicants applying as a SSA, complete a separate table and set of questions for each LEA.

	<b>Homeless Reservation Amount</b>	<b>Use/Activities/Staffing</b>
<b>Actual Title I, Part A Homeless Reservation for FY23 (2022-2023)</b>	\$20,000	Supplies, books, activities for families of Pre-K students
<b>Actual Title I, Part A Homeless Reservation for FY24 (2023-2024)</b>	\$20,000	Supplies, books, activities for families of Pre-K students

<b>Statutory Requirement #4:</b> Indicate if current LEA McKinney-Vento policies and procedures are current and their applicable revision date. If you indicated yes for “ <b>Dispute Resolution</b> ” “ <b>Transition Assistance</b> ” “ <b>Truancy and Discipline</b> ”: provide the additional information requested below.	
McKinney-Vento Policies and Procedures	Current Policy/Procedure (Indicate Yes or No)
<b>McKinney-Vento Liaison Designation and Duties:</b> The LEA, in collaboration with the McKinney-Vento Liaison, has established policies and procedures to inform LEA and campus staff annually LEA McKinney-Vento Liaison duties and contact information <a href="#">42 US Code §11432(g)(6)(A).</a>	Yes
<b>Public Notice of Educational Rights:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to ensure the public notice of the educational rights of homeless children and unaccompanied youth <a href="#">42 US Code §11432(g)(6)(A)(vi).</a>	No
<b>Immediate Enrollment:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to review and revise any LEA or campus enrollment policies or practices that may act as a barrier to the enrollment of homeless children and unaccompanied youth. <a href="#">42 US Code §11432(g)(3)(C).</a>	Yes
<b>Identification:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to ensure that homeless children and unaccompanied youth are identified by LEA and campus personnel. <a href="#">42 US Code §11432(g)(7)(A).</a>	Yes
<b>School Selection:</b> The LEA, with the McKinney-Vento Liaison, has established policies and procedures to ensure homeless children and unaccompanied can attend their zoned school in their attendance area or remain in their school. State law also permits homeless children and unaccompanied youth to attend any LEA in Texas <a href="#">TEC § 25.001(b)(5).</a>	Yes
<b>Dispute Resolution Process:</b> The LEA in collaboration with the McKinney-Vento Liaison has developed and implemented local policies and procedures to address McKinney-Vento disputes over eligibility, school selection, or enrollment in school and ensures that they are mediated and resolved in a timely manner. <a href="#">42 US Code §11432(g)(3)(E).</a>	No
<b>Do you have a local Dispute Resolution Policy? If you indicated yes, provide an attachment of the local board policy and any attachments that support this process.</b>	
<b>School of Origin Transportation:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to ensure School of Origin transportation services are provided in a timely manner when requested by the parent, guardian, or unaccompanied youth <a href="#">42 US Code §11432(g)(6)(A)(viii).</a>	Yes
<b>Free meals:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to implement enrollment in school nutrition programs for homeless children and unaccompanied youth <a href="#">42 US Code §11432(3)(C)(cc).</a>	Yes
<b>Comparable Services:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to support equitable access and continuity of comparable services to: Head Start and LEA preschool programs, Special Education, English Learners, Career and Technical Education, and Gifted and Talented programs for homeless children and unaccompanied youth <a href="#">42 US Code §11432(g)(4).</a>	Yes



<p><b>Statutory Requirement #4:</b> Indicate if current LEA McKinney-Vento policies and procedures are current and their applicable revision date. If you indicated yes for “<b>Dispute Resolution</b>” “<b>Transition Assistance</b>” “<b>Truancy and Discipline</b>”: provide the additional information requested below.</p>	
<p><b>Pre-School:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to support equitable access for homeless children and unaccompanied youth to enroll in LEA-based prekindergarten programs in accordance with <a href="#">TEC §29.153</a>.</p>	Yes
<p><b>Coordination of Resources:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to provide community resources to homeless students and families for health care, dental services, mental health, substance abuse, housing services, and other appropriate services <a href="#">42 US Code §11432(g)(6)(A)(iv)</a>.</p>	Yes
<p><b>Postsecondary Transition:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to assist homeless children and unaccompanied youth with post-secondary planning. Including but not limited to, development of a four-year plan that includes post-secondary college and career options, information on dual credit courses, assistance with career interest inventories, verification of independent status for homeless unaccompanied youth, etc., <a href="#">42 US Code §11432(g)(6)(A)(x)(3)</a>.</p>	Yes
<p><b>Training:</b> The LEA in collaboration with the McKinney-Vento Liaison has established policies and procedures to provide McKinney-Vento professional development to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth <a href="#">42 US Code §11432(d)(5)</a>.</p>	Yes
<p><b>Transition Assistance:</b> The LEA has policies and practices in place to align with requirements of <a href="#">Texas Administrative Code 89 Subchapter FF. Commissioner's Rules Concerning Transition Assistance for Highly Mobile Students Who Are Homeless or Substitute Care</a>, specifically relating to students experiencing homelessness.</p> <p><b>Do you have a local Transition Assistance Policy? If you indicated yes, provide an attachment of the local board policy and any attachments that support this process.</b></p>	No
<p><b>Truancy and Discipline:</b> The LEA has policies and practices in place in alignment with <a href="#">TEC § 37.001(4)(F); 37.005(d)</a> to consult with the McKinney-Vento Liaison in regard to attendance/truancy matters and for disciplinary measures for students experiencing homelessness.</p> <p>The LEA has policies in place to support implementation of <a href="#">Commissioner Rules Concerning Truancy §129.1045. Best Practices</a> for addressing the needs of students experiencing homelessness.</p> <p><b>Do you have a local Truancy and Discipline Policy? If you indicated yes, provide an attachment of the local board policy and any attachments that support this process.</b></p>	No